

Citizens Advisory Commission Meeting Minutes

The Citizens Advisory Commission (CAC) met on November 27, 2007 at 5:00PM in the Vermillion County Emergency Response Office in Clinton, Indiana.

Call to Order

Cliff Wojtalewicz called the CAC meeting to order and thanked everyone for attending the meeting.

Pledge of Allegiance

Cliff Wojtalewicz led everyone in saying the pledge of allegiance.

Roll Call & Determination of a Quorum

Rick Card conducted the roll call, and it was determined there was a quorum present.

The following CAC members were present:

Rod Bosley
Larry Bemis
Ramon Colombo
Tom Linson

Dr. Fred Martin
Dick Setliff
Cliff Wojtalewicz

The following CAC members were absent:

Pamela Ferguson
Rev. Cleytus Malone

Other Attendees

Leonard Akers
Terry Arthur
Jeff Brubaker
Rick Card
Ginger Corado
Susan Gilman
Rick Goetz

Jeff Gum
Kirt Lowry
Brian Lynch
Doug Reehl
Scott Rowden
Bobette Warnick
Lauren Zuber

Remarks by Cliff Wojtalewicz

Cliff Wojtalewicz reported that on behalf of Executive Director Dietz and Governor Daniels that they want to make the Depot closeout as easy, efficient and effective as possible.

Approval of minutes

Cliff Wojtalewicz asked that the minutes from the August 7, 2007 meeting be reviewed. The commission approved the minutes by consent.

CSEPP Closeout remarks by Rick Card

Rick Card explained the Cooperative Agreement (CA) addressing fixed assets. The CSEPP counties of Fountain, Parke and Vermillion will have to account for equipment bought using federal dollars. The fixed asset record keeping and reporting requirements are established by the Indiana State Board of Accounts. For questions regarding fixed assets contact Rick Card.

Remarks by Lt. Col. Brian Lynch

Lt. Col. Brian Lynch updated the commission on the Depot closure plan. The Depot closure plan is continuing to be developed to ensure it falls in line with the Chemical Demil Operational timeline. The current Depot closure plan estimates some level of reduced Depot operations for at least two years after neutralization is complete. During that two year timeframe, the level of personnel will change based on closure and operational requirements. Lt. Col Lynch reported the Depot is working closely with IDEM regarding environmental compliance to ensure that the work is completed to land reuse standards. The Depot continues to support the Vermillion County Economic Growth Development team, local authorities, and other state agencies to develop a plan for future use of the Depot.

Remarks by Jeff Brubaker

Jeff Brubaker updated members on the VX destruction. Thus far, 1,197 ton containers drained and 1,791,520 pounds of VX have been neutralized. This represents over 70% of the original stockpile. There have been 228 intermodal containers filled with hydrolystate, which equates to 817,350 gallons. Furthermore, 1,158 ton containers have been successfully processed to 5x condition (>1000F for 15 minutes). The shipment of hydrolysate continues to Port Arthur, TX as supply allows.

Jeff Brubaker reported that processing in August and September was paused because of errors in batch production and handling. Errors were detected and no un-cleared material left engineering controlled spaces. The processing was paused, investigation completed, corrective actions identified and completed prior to resuming operations. On October 11, 2007, the restart plan was approved by the government officials, all operating constraints and safety parameters remain unchanged the operations were closely monitored by the contractors management team and government oversight staff. Full operations resumed on November 15, 2007. Lastly, Jeff Brubaker informed members that agent neutralization ought to be completed during the summer of 2008. The closure of NECDF including the demolition of waste processing buildings is estimated at 18 to 24 months.

Remarks by Col Robert Billington

Jeff Brubaker reported that Col Robert Billington is still in training and wishes everyone a happy and safe holiday and looks forward to attending the next meeting.

Remarks by Deborah Wagner, DHS/FEMA/Chicago Field Office

Cliff Wojtalewicz stated that a representative will be invited from the DHS/FEMA Chicago Field office to the CAC meetings to answer any questions associated with the CSEPP program.

Remarks by Tom Linson

Tom Linson reported that IDEM continues routine activities at the site. Tom gave advance notice that IDEM is working on a presentation regarding the Depot Closure activity to be presented at the next CAC meeting.

Newport Outreach and Activities Update

Susan Gilman updated members on the outreach activities. Since the last meeting listed below are some of the events that have occurred:

- Hosted a CSEPP Public information meeting.
- Attended a quarterly team building meeting with the FBI.
- Staffed a booth this year Indiana Weapons of mass destruction conference in Indianapolis, it is attended by a lot of emergency responders in the State of Indiana.
- Held a hail and farewell for Col Barber and Col Cooper
- Recently finalized a Depot Closure Communications Plan
- The commander and Tom Kutz have presented the Depot Closure Communications Plan to the local optimist clubs the plan for an event to commemorate the end of neutralization operations next summer.
- The Parsons environmental staff gave a presentation to the local high school environmental science class.
- Participated in the Local Chamber of Commerce fall festival.
- Gave a tour to the Airport Institute of Technology for chemical officers in training.

Old Business

None.

New Business

None.

Public Comments

None

Next Meeting

The next meeting will be held on Tuesday, February 19, 2008 at 5:00PM in the Vermillion County Emergency Response Office in Clinton, Indiana.

Adjournment

There was a motion to adjourn the meeting and it was seconded. Motion Carried. Meeting Adjourned.